

# Dual Enrollment Information Night

2/1/2024 - 5:30pm

Chattahoochee High School

What is Dual Enrollment?

# Dual Enrollment General Info

- Dual Enrollment is a State of Georgia initiative that allows high school students to take college courses through an approved college or university for high school credit.
- Participants must meet admission requirements for the institution they wish to enroll.
- Students can take classes online at home or at the local college.
- Offered during Summer, Fall, and Spring terms.
- Students cannot take more than 15 credit hours each term. Most students take 1-2 classes per semester. Most take their courses online to have more flexibility with high school scheduling.
- All communication happens between the student and the college, not the parent.
- Parking passes are awarded at the discretion of administration, not the counseling office – and just because you have dual enrollment courses does not guarantee parking on campus.
- Students must READ EVERYTHING carefully or they will miss critical information.

# Differences between AP / DE / FVS

Advanced Placement	Dual Enrollment	Fulton Virtual School
<p>Class taken through the High School.</p>	<p>Class taken through a College</p>	<p>Class taken through the Fulton Virtual School</p>
<p>Class is delivered in-person.</p>	<p>Class is either in-person or online.</p>	<p>Class is online only.</p>
<p>Standardized program across the U.S. run through College Board.</p>	<p>Each professor has freedom to teach their content the way they want.</p>	<p>Follows the curriculum/standards given by the State of Georgia.</p>
<p>Students take an AP Exam at the end of the school year and that score will determine if credit is given by a future college.</p>	<p>Student must pass the class to earn the college credit.</p>	<p>These are not college level classes.</p>
<p>Rigorous coursework and expectations, classes meet every day.</p>	<p>Students must be independent to manage the college systems in place.</p>	<p>Students need to be highly motivated to complete work independently online.</p>
<p>Communication with parents and students is very open.</p>	<p>Parents are not included in any communication or updates by the college. Student driven!</p>	<p>Allows for flexibility, but communication with parents and students is very open.</p>
<p>AP classes follow Fulton County's recovery policy – major assessments can be recovered up to a 75.</p>	<p>Professors are not obligated to offer any recovery, accept late work, or extend deadlines. Most do not!</p>	<p>No penalty for turning in work late but must be mindful of the pacing guidelines, and work will pile up fast.</p>

# Who can take DE courses?

9 <sup>th</sup> Graders	10 <sup>th</sup> Graders	11 <sup>th</sup> & 12 <sup>th</sup> Graders
<p>9<sup>th</sup> Graders are not eligible for any Dual Enrollment</p>	<p>Eligible students may enroll in <b>approved Career, Technical and Agricultural Education (CTAE) courses</b> listed on the <a href="#">Course Directory</a> at a participating <b>TCSG institution only</b>.</p> <ul style="list-style-type: none"><li>•Eligible students who have a minimum <b>SAT score of 1200 or minimum ACT composite score of 26 in a single national test administration</b>, may enroll in <b>any approved courses</b> listed on the <a href="#">Course Directory</a> at a TCSG, USG or private eligible participating postsecondary institution.</li><li>•Scores must be received by GSFC prior to funding approval.</li></ul>	<p>Eligible students may take <u>any</u> approved Dual Enrollment courses listed on the <a href="#">Course Directory</a> at an eligible participating postsecondary institution.</p>

# State Funding

- State of Georgia pays for the class tuition, books, and mandatory fees. Some fees are NOT paid for by the state – like science lab fees or late registration fees, etc.
- Students are not allowed to take more than 30 credit hours in total with Dual Enrollment. This is approximately 10 courses.
- Students cannot be funded for the same course twice.
- Students who withdraw from 2 college classes at any point are not permitted to continue in the DE program.
- Many colleges will not allow for a self-pay course if the student still has funding available to them through the state. If a student does self-pay for a course, then it will be posted to the high school transcript regardless of the final grade.
- Only Academic and Career Technical courses will be funded.
- Institutions must provide **required textbooks** at no cost to participating students for courses approved for DE funding. If the course textbook or homework delivery method is provided online or online materials are used in lieu of a physical textbook, the institution must provide the code at no cost to the student for courses approved for DE funding. Colleges send this information to students at the beginning of every semester. Questions need to be directed to the college.
- **All students should verify that a course can be funded prior to registration.**  
<https://www.gafutures.org/checs/dualenrollment/DECourseDirectory>
- Just because a course is listed as an approved course in the directory does not mean that the college will be offering that course for the term/date/time you want.

# Required Paperwork

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# High School Paperwork

- Chattahoochee HS Interest Form
- Fulton County DE Contract
- Ga Futures Funding Application
- Upload of Course Registration

# College Paperwork

- College Application
- Supplemental Documents
  - High School Transcript
  - Test Scores
  - AP Test Scores, if required
  - Immunization Records
  - Any additional materials required



# Chattahoochee High School Dual Enrollment Interest Form

Chattahoochee High School Interest Form -  
<https://bit.ly/3S1kMPQ>



Once this is submitted, student will be added to the Microsoft Teams where the student will have access to all the assignments. Teams is where notifications, announcements, directions, files, etc. will be posted. Students should set up their Teams notifications, so they do not miss critical details.

**Please allow 2 business days to be added to Teams.**

# Due by March 31, 2024

- **Fulton County DE Contract** – completed every year no later than March 31, 2024
  - All students complete pages 1-6
  - Auburn First students complete pages 1-7
  - Non-Traditional DE Option complete pages 1-8 & must schedule a meeting with your counselor and parent.
- **Dual Enrollment Funding Application** – [www.gafutures.org](http://www.gafutures.org) – to be completed every year. Student completes their application and then the parent will submit their approval. It is not complete until both portions are done. Must create a Ga Futures account if you do not have one. (Not including Auburn). **Make sure to use the 24-25 form!**
- **College Application** – separate from the funding application; submitted directly to the university/college.

*Remaining Steps* – best to have completed by 3/31 but not required; however, the longer it takes you to get all the remaining documents submitted, then the longer it will take for a decision to be made by the college.

## **CURRENT DUAL ENROLLMENT STUDENTS (GSU & Gwinnett Tech)**

- \*\*Must do the annual Fulton County Dual Enrollment Contract
- \*\*Must complete a new funding application
- \*\*Register for classes & Upload a screenshot of their college class registration into Teams

# Transcript Requests

Any student who needs an official transcript sent to the college will need to make that request through Ga Futures website.

- Go to [www.gafutures.org](http://www.gafutures.org)
- Sign into your account (same account that you do your Dual Enrollment Funding)
- Go to the “My Ga Futures” tab
- Click on the tab that says “My High School Transcript”
- Make request from there.
- Make sure to list the correct college, some college names are similar.

**\*\*Ga Tech students do NOT request official transcripts.** Ga Tech students will upload an unofficial transcript after spring grades have posted to their Infinite Campus portal. Go to your Infinite Campus app, click on the documents tab, download a copy of your transcript and upload that to your Ga Tech admissions portal.

**\*\*If you get an error trying to send your transcript, you likely do not have your Social Security Card on file with our school.** See Mrs. Chilson during a Friday help session to get assistance or see Mrs. Movilla-Leal in the counseling office.

**\*\*If you do not have a social security number issued to you, then you will need to see Mrs. Chilson during any of the Friday help sessions.**

# Additional Paperwork Required by College

- **Test Scores or Alternate Option** – each college has specific requirements for what test option will meet their requirements, please follow the college website for directions.
- **Transcripts**
- **Review college website for all other required items that are sent directly to them.**
- **Review the <https://ChattahoocheeDE.weebly.com> site for additional resources**
- **Once accepted, the college will likely have some next steps to complete before being able to register for a college class.**

# Fulton County DE Contract - PAGE 2

- Left hand side is for any courses being taken through FCS or Chattahoochee (FVS / GAVS / On campus classes)
- Right hand side is for any courses being taken through Dual Enrollment
- All classes should total 6 courses. If taking a senior course reduction, that can be listed as one of them.
- Your school counselor will approve funding based on what is listed in the contract.

Summer 2023 Schedule		
Courses Taken at High School	Courses Taken at College (Course Name/Number)	Self-Pay (y/n)
FVS Personal Fitness	ECON 2105	n

Fall 2023 Schedule		
Courses Taken at High School	Courses Taken at College (Course Name/Number)	Self-Pay (y/n)
AP Lit (1)	MATH 1401 (6)	n
Forensic Science (2)		
WBL - TA - Smith (3)		
AP Spanish (4)		
AP Psychology (5)		

Spring 2024 Schedule		
Courses Taken at High School	Courses Taken at College (Course Name/Number)	Self-Pay (y/n)
AP Lit (1)	BUSA 2105 (6)	n
Forensic Science (2)		
WBL - TA - Smith (3)		
AP Spanish (4)		
AP Psychology (5)		

# College Options

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# College Choices

- Each college has their own specific application and process. Students need to follow the directions on the college website to ensure they are meeting all the steps for the dual enrollment program. **You should make sure you meet the minimum admissions standards prior to applying.**
- Information is posted in Teams along with links to the specific dual enrollment offices. Students are on their own to get this completed. The high school does not submit applications on behalf of the student. If students have questions, they need to ask prior to the deadline.

## **Georgia State University (11<sup>th</sup> & 12<sup>th</sup> only)**

<https://admissions.gsu.edu/associate-degree/apply/de-students/>

## **Gwinnett Technical College (10<sup>th</sup> – 12<sup>th</sup>)**

<https://gwinnetttech.edu/dualenrollment/>

## **Georgia Institute of Technology (10<sup>th</sup> – 12<sup>th</sup>)**

<https://admission.gatech.edu/dual-enrollment/>

**\*\*10<sup>th</sup> graders must meet the GSFC testing requirements**

## **Auburn First (11<sup>th</sup> – 12<sup>th</sup>) – SELF PAY OPTION ONLY, NOT STATE FUNDED**

<https://auburn.edu/academic/provost/pathways/auburn-first/>

# Other College Choices

- Students are welcome to apply to a different Dual Enrollment program; however, they must research those choices. [Participating Colleges List](#)
- Students must investigate all the processes for that college on their own.
- Students must still complete all the Assignments in Teams
  - Fulton County Schools DE Contract
  - Apply to the College (screenshot that application was submitted)
  - Ga Futures Dual Enrollment Funding Application
  - Upload Screenshots Course Registration
- It is up to the student to make any other requests to their HS counselor if they need additional documents submitted.
- Transcript requests need to be completed through Ga Futures.



# Accelerated Career Diploma Option

# Non-Traditional Path to Graduation

## Accelerated Career Diploma

### Dual Enrollment: Options

The student is pursuing the following Dual Enrollment Option:

- Traditional Dual Enrollment:** This option allows high school students to take approved college courses while working to obtain the 23 credits needed to earn a high school diploma.

**High School Graduation Course Requirement:** 4 English, 4 Math, 4 Science, 3 Social Studies, 3 CTAE/Fine Arts/Foreign Lang, 1 PE/Health, 4 Electives.

- Accelerated Career Diploma:** Students pursuing this option must complete the following to earn a high school diploma:

#### Accelerated Career Diploma High School Graduation Course Requirement:

2 English (American Lit & EOC required) 2 Math (Algebra 1 & EOC required)

2 Science (Biology & EOC required) 2 Social Studies (US History required)

1 Health and PE course (Health and Personal Fitness) \*Learn more here: [Accelerated Career Diploma](#)

#### Post-Secondary (College) Requirements:

Students must successfully complete the course and program requirements needed to earn one of the following:

- Associate Degree
- Technical College Diploma
- Two eligible Technical College Certificates (TCCs)

Student's Program of Study/Major

# Dual Enrollment Timeline

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# Timeline

## February 1 – March 31 – These items are due:

- Fulton County Dual Enrollment Contract
- Ga Futures Funding Application
- College Application

## March 31 – August 1

- Finalize College Acceptance
- Finalize any next steps required by the college
- Get registered for classes
- Upload a screenshot in Teams of College Class Registration (Student Detail Schedule)

## Late July

Counselors host QUICK online Teams meeting with interested students to make sure their high school schedule and college schedule will “fit” together. Info will be posted in Teams when we get closer to that date.

## August 1

Anyone not registered for a college class by this date will be placed into high school classes at Chattahoochee.

# Course Options

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# Full Time or Part Time

## Full-Time DE Student:

- At least 4 college courses totaling 12-15 college credit hours
- All classes are taken through the college (online or F2F)
- No courses have to be taken at Chattahoochee
- Student is still enrolled at High School and is fully eligible to participate in clubs, extracurricular activities, sports, and events

## Part-Time DE Student:

- Fewer than 12 College Credit Hours
  - Must be enrolled in 6 courses between Chattahoochee HS and the college
  - Need to coordinate DE courses with high school classes that are offered.
  - Allow for SAFE driving time between high school and the college
  - Not allowed to enter/exit high school campus multiple times a day
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- **Dual Enrollment classes are scheduled OFF CAMPUS.** This means that the student either takes a dual enrollment class at the college in person, or they can take the class online while at home. Students will need to provide their own transportation for any remaining Chattahoochee High School classes.
  - The only exception is the Ga Tech Distance Math Year 1 and Year 2 programs. These require proctored exams on our campus by a Chattahoochee teacher throughout the semester. Distance math classes are **ONLY** held during 1<sup>st</sup> period.

# Common Courses

**\*\*This is not an exhaustive list\*\***  
 Look at all courses on the [course directory](#).

ENGLISH	MATH	SOCIAL STUDIES	SCIENCE	ELECTIVES
<p>9<sup>th</sup> Lit/Comp cannot be replaced by a college course.</p> <p>English classes at the college have a specific sequence that must be followed, which may be different than the HS sequence</p>	<p>Most restrictive area.</p> <p>Students must have Algebra 1, Geometry, and Advanced Algebra at the high school before taking a college level math.</p> <p>Placement tests may also be required to take math at the college.</p> <p>Math must be degree level at the college, not diploma level to count as a fourth math.</p>	<p>All graduation requirements can be taken through dual enrollment.</p>	<p>All science graduation requirements can be taken through dual enrollment.</p> <p>Must meet prerequisites.</p> <p>Most science classes require an additional lab course that is a separate credit and a separate grade.</p> <p>Can be challenging to schedule!</p>	<p>Students can take approved CTAE and World Language classes. Many choices for electives.</p> <p>Students should check transferability of classes prior to registration.</p>
<p>ENGL 1101 – English Comp 1            ENGL 1102 – English Comp 2            ENGL 2110 – World Lit            ENGL 2120 – British Lit            ENGL 2130 – American Lit **</p> <p><b>**EOC REQUIRED</b></p>	<p>MATH 1001 – Quantitative Skills &amp; Reasoning            MATH 1101 – Mathematical Modeling            MATH 1401 / 1127 - Statistics            MATH 1111 - Algebra            MATH 1113 - Precalculus            MATH 2211 – Calculus I</p>	<p>POLS 1101 – Amer Govt            HIST 1111/1112 – World History            HIST 2110 – US History (GSU)            HIST 2111/2112 – US History (GTC)            ECON 1101 – Economics (GTC)            ECON 2100 – Global Economics            ECON 2105 – Macroeconomics            ECON 2106 – Microeconomics</p>	<p>ASTR 1000            ASTR 1020 + ASTR 1020L            BIOL 1103 + BIOL 1103L            CHEM 1151 + CHEM 1151L            ENVS 1401 + ENVS 1401L            GEOL 1121 + GEOL 1121L            NEUR 2000</p>	<p>ACCT 2101 / ACCT 2102            ANTH 1102 / ANTH 2020            BUSA 2106            CRJU 1100            HUMN 1000            KH 2210            PHIL 2010            PSYC 1101            RELS 2001            SCOM 1000 / SCOM 1500            SOCI 1101</p>

# End of Course Tests

Any student who chooses to take American Literature or Biology for the first time through the college **MUST** take the End of Course assessment at the high school. It will count 20% of their final grade on the high school transcript. This is a mandatory STATE requirement.

**ENGL 2130** is American Literature at the college. You must take ENGL 1101 and ENGL 1102 prior to being eligible for ENGL 2130. This is a class that requires the EOC.





# Scheduling

- This student took 2 college classes in the Fall semester and 1 college class in the spring.
- There is no “one way” to do dual enrollment.
- Students can mix / match depending on need.
- Every student must have a lunch period in their schedule.
- Students do need to have a plan for the entire year.
- Do not get hung up on where everything will fit because counselors will not know until end of summer.

	S1 [REDACTED]	S2 [REDACTED]
	M	M
1	<b>College Adv Comp</b> 8:20 AM - 9:12 AM Room: OC UNIVERSITY, GEORGIA STATE	<b>Senior Course Reduction S2</b> 8:20 AM - 9:12 AM Start: 1/10/2022
2	<b>College Prin of Acct I</b> 9:19 AM - 10:35 AM Room: OC UNIVERSITY, GEORGIA STATE [REDACTED]	<b>College Lit Types/Comp</b> 9:19 AM - 10:35 AM Room: OC UNIVERSITY, GEORGIA STATE [REDACTED]
3	<b>AP Microeconomics</b> 10:42 AM - 11:34 AM Room: F114 REEDER, TIMOTHY W	<b>AP Macroeconomics</b> 10:42 AM - 11:34 AM Room: F114 REEDER, TIMOTHY W
4	<b>Physics</b> 11:41 AM - 12:33 PM Room: D121 MCLAIN, WILLIAM O	<b>Physics</b> 11:41 AM - 12:33 PM Room: D121 MCLAIN, WILLIAM O
5	<b>Lunch - Yr Long</b> 12:40 PM - 1:32 PM	<b>Lunch - Yr Long</b> 12:40 PM - 1:32 PM
6	<b>AP Environ Sci</b> 1:39 PM - 2:31 PM Room: H115 POLLACK , GERALD D	<b>AP Environ Sci</b> 1:39 PM - 2:31 PM Room: H115 POLLACK , GERALD D
7	<b>Gifted Internship I</b> 2:38 PM - 3:30 PM Room: H124 JENKINS, GEORGE D	<b>Gifted Directed Study II</b> 2:38 PM - 3:30 PM Room: G120 SINCO , MICHAEL D [REDACTED]

# Grading & Credit

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# Dual Enrollment Grading

Colleges assign letter grades and FCS converts those to numeric averages.

- A = 95  
B = 85  
C = 75  
D = 70  
F or WF = 60
- FCS adds 7 honors points to the final passing college course grades

Example:

ENGL 1101: student earns a B on college transcript

FCS transcribes that to an 85 unweighted; 92 weighted on HS transcript

- HOPE Scholarship: Core DE courses receive a 0.5 weight up to a maximum 4.0 and count as academic rigor. Grades earned in DE classes will count towards a student's initial HOPE eligibility.
- Final grades for all DE courses will be posted on the HS Transcript.

# Credit & Withdrawals

- If a student withdraws from a college class, the student will earn a W on their High School transcript. This does not impact GPA.
- If a student withdraws past the midpoint in the college semester, the student will earn a WF which is the same as an F on the high school transcript. It is highly recommended to look at the academic calendar for all important dates at the college. Every college is different.
- If a student withdraws at any point from 2 dual enrollment classes, the student is no longer eligible to participate in the program.

College Credit Hours	Assigned High School Credit
One to Two Semester Credit Hours	.5 High School Unit Credit
Three to Five Semester Credit Hours	1.0 High School Unit Credit
One to Three Quarter Credit Hours	.5 High School Unit Credit
Four to Eight Quarter Credit Hours	1.0 High School Unit Credit

## Example:

Passing grade in ENGL 1101 fall term of senior year satisfies 4<sup>th</sup> English credit. College classes are typically 3 credit hours and earn a full credit in one semester.

# Fall Grade Breakdown

	GSU	GTC
A	158	54
B	43	36
C	16	19
D	2	6
F	3	3
W	1	10
TOTAL Classes Taken	223	128
TOTAL Students Participating	171	86
<b>TOTAL DE Students Fall = 295</b>		

Random Info

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# Good to Know

- **Lockdown Browser Issues** – some classes require students to add software to their computer called a “lockdown browser” which prevents cheating issues. This software cannot be installed on Fulton County devices, you will need a personal laptop/computer to take tests, or even go to the campus and use one of their computers.
- **Social Security Number** – if you do not have one, you can still take dual enrollment classes, but to send your transcript you will need to see Mrs. Chilson or Mrs. Movilla-Leal. You may also have to provide additional documentation to the college.
- **Missed Assignments** – If you miss an assignment or a test or anything for the college class it can greatly affect your overall grade.
- **College Grades** – You must make Satisfactory Academic Progress to be able to continue college classes, each college sets their own standards, but generally C’s or better are expected.
- **Funding** – Your account at the college will show that you have a balance on your account up until midway into the semester. Please do not worry! They get their funding from the State of Georgia, and it takes time for that balance to be removed from your account.
- **Course Changes** – There are specific times when a student can make changes to their college classes, if they do, they must inform their counselor PRIOR to making the change or the college may drop the class.
- **Parents** – make sure you complete your portion of the funding application; nothing moves forward without parent approval.
- **Selective Service** – males who are 18 years old OR turn 18 during the semester MUST register for the selective service.

# Things Chattahoochee Cannot Manage

- **College schedule and course availability**
  - It is your responsibility to ensure you are at your college exams on the date and time outlined in your syllabus.
  - College breaks/holidays may be different than those outlined by FCS.
  - College classes are not always offered at times that align with CHS' schedule. Additionally, popular course times fill up quickly.
- **Acceptance process**
  - Students should contact the DE Office or the Admissions Office at the college
- **Troubleshooting any holds on admissions or registration**
  - Students should the contact the DE Office at the college to clear holds and/or troubleshoot any registration questions. Some holds can be cleared by following the directions on the hold.
- **Communicating between you and the college** about individualized situations (example: an absence, textbooks, a missed quiz, etc.). All communication with the college should be done through the student's college email address.
- **Transferability of courses taken through Dual Enrollment** – students need to have those conversations with the colleges where they plan to later enroll to make sure credits will count for credit at that institution.

Your Counselor is here to advise and support your Dual Enrollment participation process, but it is important to remember that you will be an independent college student while you are still in high school and must meet the same expectations of an undergraduate student.



Help Sessions for Students

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# Help Sessions Available to Students

Students may come to the Counseling Office during YOUR ASSIGNED lunch period.

February 9

March 1

March 8

March 15

March 22

March 29

**\*\*MARCH 31\*\***

**Deadline for FCS DE Contract, Application to College, Funding Application**